**Saint Paul Bird Alliance**

**Grant Report Form**

Grant recipients are required to submit their grant reports by January 30. You can complete the report and email it to [contact@saintpaulbirdalliance.org](http://contact@saintpaulbirdalliance.org). **If you plan to apply for an additional grant, please include a preliminary grant report with your application by September 15.**

Organization:

Name and title of the person completing the report:

Email: Phone:

Project name:

Total Project Budget: Grant Amount Spent:

Describe the number, kind, and estimated impact of project activities that were completed during the reporting period:

Demographics of people benefited by, or involved in the project, if known:

List the partners directly involved, if any, in completing the project:

Did the project succeed in meeting all or some of its goals?

What factors limited success, and what could SPBA do to help surmount those factors?